



NOTICE OF REGULAR MEETING AGENCY BOARD OF DIRECTORS

12:00 P.M. April 21, 2021
925 Kerper Court, Dubuque, Iowa

This meeting will be conducted as a virtual meeting.

Due to social distancing guidelines related to the COVID-19 pandemic, DMASWA Board Members and staff will participate by webinar and will not meet in person. The virtual meeting will be presented via GoToMeeting and the public may participate via the login information listed below.

The public is invited to provide input prior to, during, and after the regular portion of meeting. Ways to provide questions or comments include:

- **Contact the DMASWA Board & Staff** <https://www.dmaswa.org/about-us/agency-administration/board-staff/>

The DMASWA highly encourages people to view and participate in Board meetings through the virtual options.

GoToMeeting Information

Web Link: <https://global.gotomeeting.com/join/417726221>

Call In Information: (877) 568-4106 Access Code: 417-726-221#

Agency Mission Statement

In order to control current and future economic and environmental liability, the mission of the Dubuque Metropolitan Area Solid Waste Agency is to provide environmentally sound, financially stable, fiscally responsible, community recognized solid waste management services that include appropriate waste reduction, resource conservation, education, customer service, and disposal activities.

TENTATIVE AGENDA

1. MINUTES

Approval of the March 17, 2021 Regular Meeting Minutes

2. OPERATIONS STATEMENT & SOLID WASTE TONNAGE REPORT REVIEW

Review the March 2021 operating statements and review the March 2021 tonnages received.

3. PRESENTATION – STAFFING STUDY

Request to receive and file completed Staffing Study and allow a presentation by Foth Infrastructure and Environmental, LLC.

4. LANDFILL FENCING PROJECT

Staff recommending initiation of the public bidding procedure for the Landfill Fencing Project, and further recommends that a public hearing be set for May 19, 2021.

Resolution of Necessity for granting preliminary approval to the construction plans and specifications, establishing May 19, 2021 as the date of the public hearing, and authorizing the Solid Waste Agency Administrator to advertise for bid proposals for the Landfill Gas Well Expansion Project.

5. AGREEMENT – E-SCRAP MANAGEMENT

Review of the RFP submissions and recommendation regarding a service agreement.

Resolution Authorizing Chairperson to endorse agreement with Dynamic Lifecycle Innovations.

6. AGREEMENT – WASTE TIRE MANAGEMENT

a.) Review of the RFP submissions and recommendation regarding a service agreement.

Resolution Authorizing Chairperson to endorse agreement with XXXXXXXXXXXX

b.) Discussion and recommendation regarding the proposed Waste Tire fees;

Resolution Adoption of the FY 2022 Waste Tire Fees

7. AGREEMENT – WEBSITE DESIGN

Discussion and recommendation regarding a service agreement.

Resolution Authorizing Chairperson to endorse agreement and statement of work with CivicPlus, LLC.

8. REQUEST FOR PROPOSALS

Discussion and direction regarding the release of the following request for proposals for:

- a. Waste Oil, Oil Filters & Antifreeze
- b. Universal Hazardous Waste Management

9. COMPOST DISTRIBUTION PLAN

Discussion and recommendation regarding the Agency's finished Compost distribution plan.

10. DMASWA FIRE RISK MANAGEMENT PLAN UPDATE

Discussion and recommendation regarding the agreement with SCS Engineers to prepare an update to the Agency Fire Risk Management Plan to include the Landfill Gas Facility, new flare location and maps.

Resolution Authorizing the Chairperson to endorse the agreement with SCS Engineers

11. ENGINEERING ANNUAL SERVICES

Discussion and recommendation regarding the Agency's Annual Engineering Services Agreement with HDR, INC.

Resolution Authorizing the Chairperson to approve the extensions of the Annual Engineering Services with HDR, INC.

12. VIRTUAL BOARD MEETINGS

Discussion and recommendation regarding virtual/hybrid board meeting through the June 16, 2021 meeting.

13. CORRESPONDENCE

- a) Annual Water Quality Report – Executive Summary
- b) Iowa Waste Exchange FY2021 Q2 Report

14. STAFF REPORTS:

- a) Waste Minimization Grant Status Report
- b) Education and Communication Coordinator's Monthly Report
- c) Letter of Support – UNI Building Comport Infrastructure through Training
- d) Gas Project Update

15. PUBLIC INPUT

At this time, anyone may address the Board on matters which are of concern to that person, and which are not agenda items. Time limit may be imposed by the Chairperson. Please state your name and home address. Make your comments; however, no formal action on your comments may be taken at this time because of the notice requirements of the Iowa Open Meetings Law.

16. NEXT MEETING

Proposed regular meeting date of Wednesday, May 19, 2021 at 12:00 P.M., to be held virtually

17. ADJOURN

This notice is given pursuant to Chapter 21 of the Code of Iowa and applicable local regulations of the City of Dubuque, the County of Dubuque, and the Dubuque Metropolitan Area Solid Waste Agency.



Kenneth Miller
Solid Waste Agency Administrator

ANY VISUALLY IMPAIRED OR HEARING-IMPAIRED PERSON NEEDING ASSISTANCE TO PARTICIPATE IN THIS MEETING SHOULD CONTACT LINDA LOCHER AT 563-589-4250 OR THROUGH THE TDD NUMBER 563-690-6678 AT LEAST 48 HOURS PRIOR TO THE MEETING.

